

BRIGHTON STEINER SCHOOL – BURSARY PROGRAM FORM 2018-2019

Please ensure information is complete, accurate and legible. Incomplete information will delay your application. Supporting documentation is essential in all cases. **It will not be returned, so no originals please.** Reply to the Finance Office. Information will be held in the strictest confidence.

1. Pupil Details Full names of all children anticipated to be in school or kindergarten in September 2018

Full Name	Current class (e.g. KG, 2, 9 etc)	Class in September 16

2. Parent/Guardian Details Please tick here if parents are separated.

	Full Name	Relationship to pupils (e.g. mother, step-father, legal guardian, partner of parent)	Daytime phone number
1			
2			

3. Income All figures should be annual before any tax or other deductions.

Income Category	Parent/Guardian 1	Parent/Guardian 2	Documentation required
Income from employment			March 2018 payslip/ p60
Self employed income			Last two years accounts
Income support			Copy of formal notification
Job seekers allowance			Copy of formal notification
Child tax credit			Copy of formal notification
Working tax credit			Copy of formal notification
Incapacity benefit			Copy of formal notification
Widow/ers benefit			Copy of formal notification
Child Benefit			Copy of formal notification
Other state benefits			Copy of formal notification
State pension income			Copy of formal notification
Other pension income			Most recent statement
Maintenance income			Court order (if applicable)
Income from property			Copy of accounts
Income from lodgers			
Investment income			
Any other income			
TOTAL INCOME	£	£	

4. Tax and National Insurance – annual figures please

Item	Parent/Guardian 1	Parent/Guardian 2	Documentation required
Tax payable for 2017-2018			Tax return or tax calculation
National Insurance paid			

5. Assets

Item	Parent/Guardian 1	Parent/Guardian 2	Documentation required
Bank and savings accounts			Latest statement
Savings bonds or similar			Latest statement
Stock market investments			Latest valuation
Private limited companies			
Additional properties			
Other significant assets			

Email address:

Email address:

6. Declaration

Parent/Guardian 1	Parent/Guardian 2
<p>I declare that the information provided on this form is a complete and truthful statement of (i) my income from all sources and (ii) my assets of all kinds.</p> <p>I undertake to notify Brighton Steiner School immediately should there be any material change to my financial circumstances.</p> <p>I agree that if any information provided by me is found to be false or incomplete, any and all fee discounts granted by the school will become immediately repayable as a debt.</p> <p>I agree to be jointly and severally liable for this undertaking with parent/guardian 2.</p>	<p>I declare that the information provided on this form is a complete and truthful statement of (i) my income from all sources and (ii) my assets of all kinds.</p> <p>I undertake to notify Brighton Steiner School immediately should there be any material change to my financial circumstances.</p> <p>I agree that if any information provided by me is found to be false or incomplete, any and all fee discounts granted by the school will become immediately repayable as a debt.</p> <p>I agree to be jointly and severally liable for this undertaking with parent/guardian 1.</p>
Full name	Full name
Signature	Signature
Relationship to pupil	Relationship to pupil
Date	Date

Fee contribution assistance at Brighton Steiner School is subject to the following conditions:

- Payment of school fees is by cheque, cash or bank transfer to be received on or before the first day of each term, by 12 equal monthly standing order payments plus 5% admin charge, commencing 1st September 2018
- If agreed payments are not received on time, the full tuition charge may become repayable as a debt.
- All prior debts to the school are either repaid or subject to an agreed repayment plan.
- Applicants must treat the school as the last resort source of financial support.
- Financial assistance will not be granted to families who have voluntarily reduced their ability to pay fees.
- Applicants must use reasonable endeavours to obtain additional sources of income to pay school fees.
- Applicants must obtain all state benefits to which they are entitled.
- Applicants must declare all income to the family regardless of source.
- For children whose parents are separated, both parents must provide financial information